



Rights and Reproductions for Girard College History Collection

On-site researchers may take their own digital photos for reference/research purposes, with the permission of the staff. Images for off-site researchers, publication images, and permissions to publish are available according to the following fee schedule. Please contact Kathy Haas, Director of Historical Resources, to request images and/or permissions at khaas@girardcollege.edu or 215-787-4434.

Fee Schedule

Digital Images

Photographs and scans are made for a fee by Founder's Hall staff only if the condition of the material permits

- Per image cost: \$5.00
- No additional delivery fee for images delivered by email or file-sharing site
- For images mailed via CD-ROM or DVD, add \$5.00 per order
- Students at any institution (elementary school through graduate school) and Girard College alumni: Fee is waived for the first 10 images per project.
- Current Girard College students, faculty and staff, or projects pursued by Girard College, the Girard College Foundation, or GCAA: Fees are waived
- For scans of oversize material, for film or audio, or for professional photography of difficult-to-reproduce objects, please contact Founder's Hall staff

Photographs by Researcher

Researchers doing onsite research in the collections may take their own digital reference photos at no charge. They must request this permission from Founder's Hall staff and it will be noted on their researcher form.

Image Publication

A publication fee, in addition to reproduction costs, is charged for all published reproductions from our holdings. A permission to publish form must also be completed, even in cases where fees are waived, and a gratis copy of the publication must be provided to Founder's Hall.

- Non-Profit: \$25.00; \$10.00 for each additional
- Commercial: \$75.00; \$50.00 for each additional
- Girard College community: Fees waived
- Student publications (including Master's/Ph.D. dissertations): Fees waived