

RFP Snow Removal and Shoveling.

The following details outline the responsibilities for snow removal and shoveling crews across various campus locations. All designated areas must be cleared thoroughly, and safety measures, such as salting, must be applied to prevent icy conditions. The task involves clearing steps, pathways, entrances, and other critical access points to ensure safe and accessible movement throughout the facility.

Residences:

- **Steps and Paths:**
 - Clear all front and back steps, including those leading to basement doors.
 - Shovel a path to the road at the back of houses and extend past sunrooms.
 - Create a clear path to the horseshoe sidewalk.
 - **Additional Areas:**
 - Clear and salt all areas, including the front of the four garages.
 - Admissions building: Clear steps, the side of Library steps, and the front ramp.
 - Ensure access to mailboxes by clearing paths and salting all surfaces.
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Admissions/Upper school library:

- Clear steps, North and east side of Library, and west side walkway.
 - Ensure access to mailboxes by clearing paths and salting all surfaces.
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Founders Hall:

- **Steps and Pathways:**
 - Clear all front and rear steps.
 - Ensure walking paths for access are clear and treated
 - Blue stone walkway needs hand shoveling or snow blower No heavy Equipment.
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Banker hall:

- **Steps and Doorways:**
 - Clear rear steps and side entrances.
 - Clear all doorways outside entryways.

Merchant and Mariner:

- **Steps and Doorways:**
 - Clear steps and side entrances.
 - Include basement steps

Laundry:

- **Steps and Doorways:**
 - Clear steps and side entrances.
 - Clear all doorways

- Open up access to the laundry loading entrance
 - Clear access to mailboxes.
 - Salt all above-mentioned areas.
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Junior School:

- **Entrance Ways and Steps:**
 - Clear all entrances, including the stairway to the parking lot.
 - Clean the steps on the west side of the building.
 - Ensure access to mailboxes.
 - Clear the handicap entrance at the rear of the building.
 - Salt all cleared areas.
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Armory:

- **Steps and Entrances:**
 - Clear all steps and entrances.
 - Ensure side steps from the parking lot down to the basement are clear.
 - All 4 entrances and path to exits
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Navigator:

- **Doorways and Exits:**
 - Clear doorways, steps, and rear emergency exits.
 - Salt all cleared areas.
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Constitution:

- **Doorways and Ramp:**
 - Clear all doorways and the west-end ramp leading to the parking lot.
 - Salt all cleared areas.
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Manley:

- **Doorways and Steps:**
 - Clear all doorways and steps, including emergency exits.
 - Clear rear door to dumpster area
 - Salt all cleared areas.
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Elementary School:

- **Doorways:**
 - Ensure all doorways are clear to sidewalk, including the exit at Greenhouse.
 - Path to dumpster
 - Open access to mailboxes.
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High School:

- **Steps and Entrances:**
 - Clear steps, entranceways, and fire escape.
 - Clear the Annex, handicap ramp, and stairs to the basement.
 - Open up access to mailroom window, salting as needed.
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Banker:

- **Doorways:**
 - Clear all doorways.
 - Ensure all entrances are open for kitchen workers and clear the cafeteria doorways and sidewalks.
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Power House:

- **Responsibilities:**
 - Powerhouse staff will maintain their own passageways at rear of building.
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Mechanical School:

- **Walkways and Steps:**
 - Clear the east entrance walkway and steps.
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Allen and Bordeaux:

- **Steps and Ramp:**
 - Clear and salt steps.
 - Ensure the side ramp and side steps at Allen are cleared and salted.
 - Clear basement exits.
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Chapel:

- **Doorways, Steps, and Walkways:**
 - Clear all doorways, steps, and perimeter walkways.
 - Only use calcium on stampcrete walk
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Outside Perimeter Sidewalk:

- **Sidewalk Clearing:**
 - The GC staff will handle the initial pass on North college Ave, ridge Ave and south college Ave.
 - Shoveling crews will detail the walk from the wall and buttresses to the curb line on above area and shovel/maintain Girard Ave and west college Ave
 - Salt all cleared surfaces.
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Addendum: On-Demand Supplemental Snow Plowing Services for Roadways and Parking Lots

The contractor shall provide **on-demand supplemental snow plowing services** for roadways and parking lots on an **as-needed basis** to support Girard college Grounds team during heavy snowfalls or challenging weather conditions. The contractor must be prepared to assist as requested to ensure the campus remains safe and accessible for all.

Scope of Services:

- **As-Needed Plowing:**
 - Contractor will provide snow plowing services only when requested by the GC team to supplement their existing snow removal efforts.
 - This includes assistance during periods of heavy snowfall, ice storms, or when the GC team requires additional support to clear large areas.
- **Roadways:**
 - Upon request, assist with plowing main and secondary campus roads to ensure they remain clear and passable.
 - The contractor should be prepared to plow both primary access roads and less frequently traveled roads as directed.
- **Parking Lots:**
 - Provide plowing services in designated parking lots across the campus, focusing on high-traffic areas and ensuring clear access for vehicles.
 - Plowing should avoid obstructing pedestrian pathways, access ramps, and other critical areas.
- **De-Icing and Salting:**

- After plowing, the contractor may be requested to assist with applying salt or other de-icing materials to treated roadways and parking lots to reduce the risk of ice formation.

Coordination with Girard College:

- **Request-Based Support:**
 - The contractor will coordinate directly with the Director of Facilities to determine when supplemental plowing is needed, and which areas require attention.
 - The contractor should be able to mobilize their crews quickly in response to GC team requests during inclement weather.
- **Communication and Updates:**
 - Real-time communication with Director of Facilities is essential to ensure efficient deployment of resources and clear prioritization of snow removal tasks.
 - The contractor will remain in close contact with the GC team to ensure that all campus areas are cleared in a timely manner.

Readiness and Flexibility:

- The contractor must remain on standby during winter months to ensure they can provide immediate assistance when requested.
- Preparedness includes having the appropriate equipment (plows, de-icing materials, etc.) available and ready for deployment as conditions require.
- Support is expected on short notice, and the contractor should be prepared to address the specific needs of the campus promptly.

By providing **as-needed** supplemental snow plowing services, the contractor will play a critical role in supporting the Girard College team, ensuring that the campus remains operational and safe during adverse weather conditions. This flexible, on-demand approach guarantees that the contractor can respond to the dynamic needs of the campus in a timely and efficient manner.

Snow Removal Plan Overview:

A site plan detailing the areas that require snow removal will be provided. This map highlights the designated zones for roadways, parking lots, walkways, and steps/entryways to ensure clear accessibility across the campus.

Contractors are expected to follow this map when performing snow removal services and ensure that all marked areas are addressed promptly during snow events. The contractor must also provide on-demand supplemental snow plowing services shown on provided map (roadways and parking lots) as needed, as mentioned in the addendum.

Sample map:



Thank you for your attention to this RFP. We are committed to selecting a contractor that will deliver high-quality, safe, and efficient work.

To schedule a site visit please contact:

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